

KLS Cancellation Policy

Pre-Arranged Private Lesson Cancellations

NO CHARGE - Although I ask for as much notice as possible, especially if cancelling more than one week's worth of lessons - a minimum of two weeks wherever possible please

Group Class Cancellation Notice

If you are a member of ANY group class and wish to leave that group – you must send in written notification of class departure and the following 4 weeks dated from the cancellation notification will be charged

Group Class Absence Notice

Authorised absence must be noted *before* fees are paid at the beginning of every month and before the 7th day of each month. Absences can only be submitted either on or before the 7th – authorised absences cannot be submitted on the day of the class unless it falls on the 1st of the month. Each child is limited to 1 authorised unpaid absence per class, per month UNLESS there is a scheduled studio closure any known absences thereafter will need to be paid regardless and fees may not be transferred.

Private Lessons Cancelled With 48+ Hours Notice

NO CHARGE – Every effort will be made to reschedule your lesson(s)/class if necessary.

Lessons/Classes Cancelled Within 48 Hours Notice

A 50% LESSON FEE WILL BE CHARGED

Lessons/Classes Cancelled With Less Than 24 Hours Notice

A FULL LESSON FEE WILL BE CHARGED

